

[SYMBOL]

REGULATION OF THE MINISTER OF PUBLIC WORKS OF

THE REPUBLIC OF INDONESIA

NUMBER 10/PRT/M/2014

CONCERNING

GUIDELINES ON THE REQUIREMENTS FOR THE GRANTING OF  
FOREIGN CONSTRUCTION SERVICE BUSINESS ENTITY REPRESENTATIVE  
OFFICE LICENSE

WITH THE BLESSING OF THE ONE ALMIGHTY GOD

THE MINISTER OF PUBLIC WORKS,

- Considering :
- a. whereas in order to enhance the effectiveness of endeavors for protecting the interest of the national construction services community *vis-a-vis* the presence of Foreign Construction Service Business Entities, it is necessary to improve the guidelines on the requirements for the granting of foreign
  - b. construction service business entity representative office license; whereas the guidelines on the requirements for the granting of foreign construction service business entity representative office license as provided for in Regulation of the Minister of Public Works Number: 05/PRT/M/2011 concerning Guidelines on the Requirements for the Granting of Foreign Construction Service Business Entity Representative Office License are no longer in accordance with the development of law and the public needs, therefore, they need to be replaced;

- c. whereas based on the considerations as intended in items a and b, it is necessary to stipulate a Regulation of the Minister of Public Works concerning Guidelines on the Requirements for the Granting of Foreign Construction Service Business Entity Representative Office License;

- In view of:
1. Government Regulation Number 28 Year 2000 concerning Construction Service Business and the Role of the Construction Services Community (State Gazette of the Republic of Indonesia Year 2000 Number 63, Supplement to State Gazette Number 3955), as most recently amended by Government Regulation Number 92 Year 2010;
  2. Presidential Regulation Number 47 Year 2009 concerning the Establishment and Organization of State Ministries, as amended several times, most recently by Presidential Regulation Number 13 Year 2014;
  3. Presidential Regulation Number 24 Year 2010 concerning the Position, Duties, and Function of State Ministries as well as the Organizational Structure, Duties, and Function of Echelon I of State Ministries, as amended several times, most recently by Presidential Regulation Number 14 Year 2014;
  4. Regulation of the Minister of Public Works Number 08/PRT/M/2010 concerning the Organization and Work Procedures of the Ministry of Public Works;

HAS DECIDED:

To stipulate: MINISTERIAL REGULATION CONCERNING  
GUIDELINES ON THE REQUIREMENTS FOR THE  
GRANTING OF FOREIGN CONSTRUCTION SERVICE  
BUSINESS ENTITY REPRESENTATIVE OFFICE LICENSE.

CHAPTER I

GENERAL PROVISIONS

Article 1

Referred to herein as:

1. Construction Services shall be construction work planning consulting services, construction work implementation services, and construction work supervision consulting services.
2. Construction Service Business Entity (*Badan Usaha Jasa Konstruksi*) hereinafter abbreviated as *BUJK* shall be business entity in the form of legal entity, engaging in business activities in the field of construction services.
3. Foreign Construction Service Business Entity (*Badan Usaha Jasa Konstruksi Asing*) hereinafter abbreviated as *BUJKA* shall be business entity incorporated under the laws of and domiciled in a foreign country, having representative offices in Indonesia, and deemed equivalent to a Limited Liability Company legal entity engaging in the field of construction service business.
4. Foreign Construction Service Business Entity Representative Office License, hereinafter referred to as Representative Office License shall be the license to conduct business granted by the Government to a *BUJKA* in order to engage in construction service activities in Indonesia.

5. Head of Representative Office shall be a person appointed by the holding company of a *BUJKA* and authorized to represent the interests of *BUJKA* in Indonesia.
6. Joint Operation shall be business cooperation between a *BUJKA* and one or more *BUJK*, which is temporary in nature for handling one or several construction works and it shall not constitute a new legal entity under Indonesian laws and regulations.
7. *BUJKA* Evaluation Technical Team hereinafter referred to as Technical Team shall be a team established by the Minister with the duty to evaluate the fulfillment of requirements and business activities conducted by *BUJKA* Representative Office.
8. Business Entity Certificate (*Sertifikat Badan Usaha*) hereinafter abbreviated as *SBU* shall be proof of recognition of the determination of classification and qualifications of business capacity in the field of construction services in the form of business entity.
9. Accreditation Certificate (*Sertifikat Penyetaraan*) shall be proof of the results of *BUJKA* business capacity accreditation issued by a National Level Board.
10. Construction Services Business License (*Izin Usaha Jasa Konstruksi*) hereinafter abbreviated as *IUJK* shall be the license to conduct business in the field of construction services granted by the Regency/City Government.
11. State-Owned Enterprise (*Badan Usaha Milik Negara*), hereinafter abbreviated as *BUMN*, shall be business entity with all or a major portion of its capital being owned by the state through direct participation originating from separated state assets.

12. Regional Government-Owned Enterprise (*Badan Usaha Milik Daerah*), hereinafter abbreviated as *BUMD*, shall be business entity with all or a major portion of its capital being owned by a regional government through direct participation originating from separated regional government assets.
13. Privately-Owned Enterprise (*Badan Usaha Milik Swasta*) hereinafter abbreviated as *BUMS*, shall be business entity with all or a major portion of its capital being owned by an Indonesian citizen and/or Indonesian business entity.
14. National Level Construction Services Development Board hereinafter referred to as National Level Board shall be an organization as intended in Article 24 paragraph (1) of Government Regulation Number 4 Year 2010 concerning Amendment To Government Regulation Number 28 Year 2000 Concerning Construction Services Business and the Role of the Construction Services Community domiciled in the State's Capital City.
15. Working Unit shall be the structural unit at the Ministry of Public Works with the main duties and functions of providing services related to foreign construction services business license.
16. Relevant Ministries/Agencies/Regional Government Working Units/Institutions hereinafter referred to as Relevant *K/L/D/I* shall be agencies administering governmental affairs in fields related to the classification of construction works and consulting services.
17. Minister shall be the minister administering governmental affairs in the field of public works.

## Article 2

This Ministerial Regulation shall be intended to serve as guidelines in granting Representative Office Licenses for the purpose of protecting public interest and developing national construction services.

## Article 3

The regulatory scope of this Ministerial Regulation shall include filing procedures and requirements, principles of joint operation, work criteria & management of joint operation, rights & obligations, Technical Team for *BUJKA* Representative Office License, as well as administrative sanctions.

## Article 4

- (1) Representative Office License shall be issued by the Ministry of Public Works, in this case, it shall be signed on behalf of the Minister by the Head of the Working Unit.
- (2) Representative Office License shall be granted to *BUJKA* of large-scale qualification.
- (3) Representative Office License may be used to undertake construction service business activities throughout the territory of Indonesia.
- (4) Representative Office License shall be valid for 3 (three) years and may be extended.
- (5) The Representative Office License as intended in paragraph (4) may only be extended in the event that the applicant concerned:
  - a. files an application by no later than 60 (sixty) calendar following the expiration of the Representative Office License;
  - b. completes all of the required documents in the extension application;

- c. has undertaken at least 1 (one) construction service work within a period of 3 (three) years;
  - d. submits annual activity report by no later than January following the current year; and
  - e. has obtained extension recommendation from the Technical Team.
- (6) The format of annual activity report as intended in paragraph (5) sub-paragraph d shall be as set out in Section A of Attachment IV which shall constitute an inseparable part of this Ministerial Regulation.

## CHAPTER II

### FILING PROCEDURES AND REQUIREMENTS

#### Section One

#### General

#### Article 5

- (1) *BUJKA* intending to obtain Representative Office License must file an application with the Minister through the Head of Working Unit.
- (2) Application for Representative Office License as intended in paragraph (1) shall consist of the following:
  - a. new Representative Office License;
  - b. extension of Representative Office License;
  - c. change in the Representative Office License data; and/or
  - d. discontinuation of Representative Office License.
- (3) Application for data change as intended in paragraph (2) sub-paragraph c shall consist of the following:
  - a. change in the business entity's data;
  - b. change in the address data;

- c. change in the line of business; and/or
- d. change in data of the Head of *BUJKA* Representative Office.

#### Article 6

- (1) Representative Office License shall be granted in the form of certificate, which shall indicate at least the following data:
  - a. name of business entity;
  - b. name of the head of representative office;
  - c. address and telephone number of *BUJKA*;
  - d. validity period of the Representative Office License; and
  - e. line of business.
- (2) The format of certificate as intended in paragraph (1) is as set out in Attachment I which constitutes an inseparable part of this Ministerial Regulation.
- (3) The application for new Representative Office License, extension of Representative Office License and/or change of line of business as intended in Article 5 paragraph (2) sub-paragraph a, Article 5 paragraph (2) sub-paragraph b and Article 5 paragraph (3) sub-paragraph c, shall be subject to administration fee as follows:
  - a. The field of construction planning/supervision consulting service, in the amount of USD5,000 (five thousand United States dollars); and/or
  - b. The field of construction implementation service, in the amount of USD10,000 (ten thousand United States dollars)
- (4) The administration fee as intended in paragraph (3) shall be deposited directly by *BUJKA* into the state treasury.



## Section Two

### Procedures

#### Article 7

- (1) *BUJKA* intending to apply for licensing services as intended in Article 5 shall be obligated to submit an application letter addressed to the Minister *cq.* the head of the Working Unit.
- (2) The Working Unit shall examine the application documents, conduct site verification according to the requirements, conduct validation of the legality of the documents and/or conduct direct interview with the prospective Head of Representative Office.
- (3) Representative Office License shall be granted by no later than 10 (ten) working days following the document files being declared complete and correct.

#### Article 8

The licensing process flow for new Representative Office License application, Representative Office License extension application, application for change in data of Representative Office License;, and application for the discontinuation of Representative Office License shall be as set forth in Attachment II which constitutes an inseparable part of this Ministerial Regulation.

## Section Three

### Requirements

#### Article 9

- (1) The requirements for new Representative Office License application as intended in Article 5 paragraph (2) sub-paragraph a shall be as follows:
  - a. application letter;

- b. copy of the deed of establishment of the *BUJKA* holding company in the country of origin legalized by a public notary or an authorized institution in the country of origin;
- c. general data of *BUJKA*;
- d. recommendation letter from the embassy of the country of origin in Indonesia stating that the *BUJKA* concerned is a legally registered and reputable business entity;
- e. copy of valid construction service business permit of the *BUJKA* holding company legalized by the issuing agency;
- f. copy of the Accreditation Certificate (*Sertifikat Penyetaraan*) legalized by a National Level Board;
- g. letter of appointment of the Head of *BUJKA* representative office by the *BUJKA* holding company;
- h. copy of the most recent financial statements of the *BUJKA* holding company audited by a public accountant;
- i. copy of passport or identity card of the Head of Representative Office candidate;
- j. curriculum vitae of the Head of *BUJKA* Representative Office candidate;
- k. copy of certificate of domicile of the *BUJKA* representative office in Indonesia issued by the local Sub-district office (*Kelurahan*) concerned;
- l. statement on the correctness and authenticity of documents; and
- m. statement that the members of the board of directors and the board of commissioners of the *BUJKA* holding company are not incumbent members of the board of directors and the board of commissioners in another *BUJKA*.

- (2) The requirements for Representative Office License extension application as intended in Article 5 paragraph (2) sub-paragraph b, shall be as follows:
- a. application letter;
  - b. general data of *BUJKA*;
  - c. original Representative Office License the validity period of which shall expire/has expired;
  - d. Accreditation Certificate (*Sertifikat Penyetaraan*) legalized by National Level Board;
  - e. recommendation letter renewed by the embassy of the country of origin in Indonesia stating that the *BUJKA* concerned is a legally registered and reputable business entity;
  - f. copy of valid construction service business permit of the *BUJKA* holding company;
  - g. receipt for the submission of annual activity report in accordance with the form set out in Section B of Attachment IV which constitutes an inseparable part of this Ministerial Regulation;
  - h. copy of Taxpayer Identification Number (*NPWP*) of the *BUJKA* Representative Office concerned;
  - i. copy of passport or identity card of the Head of Representative Office;
  - j. copy of certificate of domicile of the *BUJKA* representative office in Indonesia issued by the local sub-district office concerned;
  - k. copy of receipt on the payment of manpower social security for each construction project undertaken, and legalized by the agency related to manpower social security; and
  - l. statement on the correctness and authenticity of documents.

- (3) Requirements for business entity data change application as intended in Article 5 paragraph (3) sub-paragraph a shall include the following:
- a. application letter;
  - b. valid original Representative Office License;
  - c. copy of deed of change of the company's name legalized by a public notary in the country of origin;
  - d. recommendation letter from the embassy of the country of origin in Indonesia stating that the *BUJKA* concerned has changed its name;
  - e. copy of certificate of domicile of the *BUJKA* representative office in Indonesia issued by the local sub-district office concerned; and
  - f. statement on the correctness and authenticity of documents.
- (4) Requirements for address data change application as intended in Article 5 paragraph (3) sub-paragraph b shall include the following:
- a. application letter;
  - b. valid original Representative Office License;
  - c. Copy of legalized Deed of Change of the company's address;
  - d. recommendation letter from the embassy of the country of origin in Indonesia stating that the *BUJKA* concerned has changed its address;
  - e. copy of certificate of domicile of the *BUJKA* representative office in Indonesia issued by the local sub-district office concerned; and
  - f. statement on the correctness and authenticity of documents.
- (5) Requirements for application for the change of line of business as intended in Article 5 paragraph (3) sub-paragraph c shall include at least the following:
- a. application letter;

- b. valid original Representative Office License;
  - c. copy of Accreditation Certificate (*Sertifikat Penyetaraan*) legalized by a National Level Board; and
  - d. statement on the correctness and authenticity of documents.
- (6) Requirements for application for the change of data of the Head of *BUJKA* Representative Office as intended in Article 5 paragraph (3) sub-paragraph d shall include at least the following:
- a. application letter;
  - b. valid original Representative Office License;
  - c. letter of appointment of the new Head of *BUJKA* Representative Office by the *BUJKA* holding company ;
  - d. curriculum vitae of the new Head of *BUJKA* Representative Office;
  - e. Exit Permit Only (EPO) of the previous Head of *BUJKA* Representative Office;
  - f. copy of passport or identity card of the new Representative Office;
  - g. statement on the correctness and authenticity of documents; and
  - h. statement indicating that the members of the board of directors and the board of commissioners of the *BUJKA* holding company are not incumbent members of the board of directors and the board of commissioners in another *BUJKA*.
- (7) The change in data as intended in Article 5 paragraph (2) sub-paragraph c shall not change the validity period of the Representative Office License concerned.

- (8) Requirements for Representative Office License discontinuation application as intended in Article 5 paragraph (2) sub-paragraph d shall include at least the following:
- a. application letter;
  - b. original Representative Office License; and
  - c. nil tax assessment letter.

#### Article 10

- (1) The format of application letter as intended in Article 9 paragraph (1) sub-paragraph a, Article 9 paragraph (2) sub-paragraph a, Article 9 paragraph (3) sub-paragraph a, Article 9 paragraph (4) sub-paragraph a, Article 9 paragraph (5) sub-paragraph a, Article 9 paragraph (6) sub-paragraph a and Article 9 paragraph (8) sub-paragraph a is set out in Section A of Attachment III which constitutes an inseparable part of this Ministerial Regulation.
- (2) The format of *BUJKA* general data as intended in Article 9 paragraph (1) sub-paragraph c and Article 9 paragraph (2) sub-paragraph b, is set out in Section B of Attachment III which constitutes an inseparable part of this Ministerial Regulation.
- (3) The format of the statement on the correctness and authenticity of documents as intended in Article 9 paragraph (1) sub-paragraph l, Article 9 paragraph (2) sub-paragraph l, Article 9 paragraph (3) sub-paragraph f, Article 9 paragraph (4) sub-paragraph f, Article 9 paragraph (5) sub-paragraph d and Article 9 paragraph (6) sub-paragraph g is set out in Section C of Attachment III which constitutes an inseparable part of this Ministerial Regulation.
- (4) The format of statement indicating that the members of the board of directors and the board of commissioners of the *BUJKA* holding company are not

incumbent members of the board of directors and the board of commissioners in another *BUJKA* as intended in Article 9 paragraph (1) sub-paragraph m and Article 9 paragraph (6) sub-paragraph h is set out in Section D of Attachment III which constitutes an inseparable part of this Ministerial Regulation.

### CHAPTER III

#### PRINCIPLES OF JOINT OPERATION, CRITERIA OF WORK AND MANAGEMENT OF JOINT OPERATION

##### Section One

##### Joint Operation

##### Article 11

- (1) *BUJKA* shall be obligated to enter into a joint operation contract with a *BUJK* based on the principles of similarity of construction services and equality of construction service qualifications.
- (2) The joint operation contract as intended in paragraph (1) shall commence as from the participation in the processes of procurement, implementation, up to and including the completion of the construction work concerned.
- (3) The parties to the joint operation contract as intended in paragraph (1) shall jointly and severally have equal responsibilities to the users of service.
- (4) *BUJK* as intended in paragraph (1) must:
  - a. be incorporated as Limited Liability Company;
  - b. have 100% (one hundred percent) shareholding by Indonesian citizen individuals, the State of the Republic of Indonesia, regional government, *BUMS*, *BUMN*, and/or *BUMD*;
  - c. possess *SBU* with large-scale business qualification; and

- d. possess *IUJK*.
- (5) In the event that the requirements in paragraph (4) sub-paragraph b cannot be fulfilled, the *BUJK* constituting the prospective partner in the joint operation shall submit an application for approval to the Minister *cq* Head of working Unit in accordance with the form set out in Attachment V which constitutes an inseparable part of this Ministerial Regulation.
- (6) The Minister or the official appointed by the Minister may issue the approval as intended in paragraph (5) to the *BUJK* fulfilling the following provisions:
- a. *BUJK* with at least 65% (sixty five percent) of its shares are owned and controlled by Indonesian citizen individuals, the State of the Republic of Indonesia, regional governments, foundations, *BUMS*, *BUMN*, and/or *BUMD*;
  - b. the positions of president director, finance director and human resources director in the *BUJK* are filled by Indonesian Citizens; and
  - c. the *BUJK* concerned has been proven as having undertaken activities which promote the production supply chain of the domestic construction industry.
- (7) In the event that the *BUJK* failing to fulfill the requirements as intended in paragraphs (4) and (6) engages in a joint operation contract with a *BUJKA*, the Minister or the official appointed by the Minister shall serve a written reprimand to the *BUJK* concerned.



## Section Two

### Criteria of Works

#### Article 12

- (1) *BUJKA* which has entered into a joint operation contract as intended in Article 11 paragraph (1) may undertake construction works financed using:
  - a. State Revenues and Expenditures Budget or Regional Revenues and Expenditures Budget;
  - b. loans;
  - c. foreign grants;
  - d. foreign and domestic investments; and/or
  - e. private funds in accordance with the provisions of laws and regulations.
- (2) *BUJKA* shall only be permitted to undertake construction works which have a high level of risk, use high technology and involve high costs.
- (3) Construction works with a high level of risk as intended in paragraph (2) shall be construction works the implementation and utilization of the construction building of which are hazardous to the public safety, property, human life, and the environment.
- (4) Construction works using high technology as intended in paragraph (2) shall be construction works undertaken by applying special construction implementation methods, high technology equipment, special construction equipment and requiring a substantial number of expert personnel.
- (5) Construction works involving high costs as intended in paragraph (2) shall be construction implementation works with the construction value of Rp100,000,000,000.- (one hundred billion rupiah) at the minimum as well as

construction planning and/or supervisory works of Rp10,000,000,000.- (ten billion rupiah) at the minimum.

- (6) The heads of Relevant *K/L/D/I* or the officials appointed by the heads of Relevant *K/L/D/I* shall stipulate the construction works with a high level of risk and using high technology.

### Section Three

#### Management of Joint Operation

##### Article 13

- (1) Joint operation for construction implementation works shall be implemented in accordance with the following provisions:
  - a. at least 50% (fifty percent) of the value of the construction implementation works shall be implemented domestically; and
  - b. at least 30% (thirty percent) of the value of the construction implementation works shall be implemented by *BUJK*.
- (2) The heads of the Relevant *K/L/D/I* or the officials appointed by the heads of Relevant *K/L/D/I* shall stipulate the construction implementation works 50% (fifty percent) of the value of which may be implemented overseas and more than 30% (thirty percent) of the value of the construction implementation works implemented by *BUJK*.
- (3) Joint operation for construction planning works shall be implemented with the following provisions:
  - a. all technical design works shall be conducted domestically;
  - b. at least 50% (fifty percent) of the value of the construction planning works shall be implemented by *BUJK*.

CHAPTER IV  
RIGHTS AND OBLIGATIONS

Article 14

- (1) *BUJKA* shall be entitled to:
- a. contact individuals, business entities, government institutions and/or national private institutions in the context of obtaining information on the construction services market;
  - b. participate in the procurement of construction works; and
  - c. appoint and designate Indonesian citizen or foreign citizen manpower in accordance with the provisions of laws and regulations.
- (2) *BUJKA* shall be obligated to:
- a. comply with the provisions of laws and regulations;
  - b. enter into a joint operation contract in conducting construction service works based on the principles of joint operation as intended in Article 11 as well as in accordance with the management of joint operation as intended in Article 13;
  - c. conduct only construction service works which fulfill the criteria of works which use high technology, which have a high level of risk and involve high costs as intended in Article 12;
  - d. employ only foreign citizen manpower for positions which may be held by foreign citizen manpower in accordance with the provisions of laws and regulations in the field of manpower as well as employ equivalent Indonesian Citizen manpower at the management and technical levels as counterpart personnel;
  - e. implement transfer of knowledge;

- f. submit data change by no later than 10 (ten) working days as from the occurrence of the change in data concerned;
  - g. apply for Representative Office License extension by no later than 60 (sixty) calendar days as from the expiration of the Representative Office License; and
  - h. submit annual business activity reports which include the following:
    - 1) data on the *BUJKA*;
    - 2) data on the joint operation partner *BUJK*;
    - 3) data on the project handled;
    - 4) data on the joint operation contract;
    - 5) data on the utilization of foreign citizen manpower and Indonesian Citizen manpower along with complete curriculum vitae;
    - 6) copy of the Memorandum of Agreement (MoA) of the cooperation contract; and
    - 7) data on the implementation of transfer of knowledge including the report on the results of the transfer of knowledge to Indonesian Citizen expert personnel assigned as counterpart personnel.
- (3) In submitting annual business activity reports as intended in paragraph (2) sub-paragraph h, *BUJKA* may submit the requested data in printed form or by filling out the annual report form independently in the information system managed by the Working Unit.

#### Article 15

- (1) Transfer of knowledge as intended in Article 14 paragraph (2) sub-paragraph e shall be administered in accordance with the following provisions:

- a. *BUJKA* shall prepare a plan for the transfer of knowledge to Indonesian Citizen counterpart personnel for each work project in accordance with the format as set out in Section A of Attachment VI which shall constitute an inseparable part of this Ministerial Regulation;
  - b. Indonesian citizen manpower assigned as counterpart personnel for foreign citizen manpower shall prepare a statement on the results of the transfer of knowledge obtained in accordance with the format as set out in Section B of Attachment VI which constitutes an inseparable part of this Ministerial Regulation;
  - c. *BUJKA* shall conduct expertise and/or management training for Indonesian Citizen expert personnel as well as skills training for Indonesian citizen skilled personnel at least 1 (once) for each work project;
  - d. *BUJKA* shall facilitate Indonesian Citizens who obtain recommendation from the Minister or the officials appointed by the Minister, to conduct on the job training and/or conduct academic research in the work projects being undertaken by the *BUJKA* concerned; and
  - e. *BUJKA* shall undertake Corporate Social Responsibility (CSR) related activities for the community at least 1 (once) during the validity period of the Representative Office License.
- (2) *BUJKA* shall submit the transfer of knowledge plan and the statement on the results of the transfer of knowledge as intended in paragraph (1) sub-paragraph a to the Minister *c.q.* the Working Unit simultaneously with the submission of annual activity reports.

## CHAPTER V

### *BUJKA* TECHNICAL TEAM

#### Article 16

- (1) In the context of monitoring and evaluating *BUJKA*, a *BUJKA* Technical Team shall be established by virtue of a Decision of the Head of Working Unit.
- (2) Members of the Technical Team as intended in paragraph (1) shall consist of representatives from:
  - a. The Working Unit;
  - b. Organizational units within the Ministry of Public Works having the main duties and functions related to supervision; and
  - c. The National Level Board.
- (3) The Technical Team shall have the following duties:
  - a. monitoring the business activities of *BUJKA*;
  - b. evaluating the business activities of *BUJKA*;
  - c. providing recommendation for Representative Office License extension to the Working Unit; and
  - d. providing recommendation for imposing administrative sanctions.
- (4) The Technical Team's operational costs shall be charged to the State Revenues and Expenditures Budget (*Anggaran Pendapatan dan Belanja Negara/APBN*).

## CHAPTER VI

### ADMINISTRATIVE SANCTIONS

#### Article 17

- (1) *BUJKA* may be subject to administrative sanctions for violations of this Ministerial Regulation.

- (2) The administrative sanctions as intended in paragraph (1) shall be in the form of the following:
  - a. written reprimand;
  - b. suspension of Representative Office License; or
  - c. revocation of Representative Office License.
- (3) Administrative sanction in the form of written reprimand shall be imposed on *BUJKA* violating the obligations as intended in Article 14 paragraph (2) sub-paragraph b, Article 14 paragraph (2) sub-paragraph c, Article 14 paragraph (2) sub-paragraph d, Article 14 paragraph (2) sub-paragraph e, Article 14 paragraph (2) sub-paragraph f, Article 14 paragraph (2) sub-paragraph g and/or Article 14 paragraph (2) sub-paragraph h.
- (4) Administrative sanction in the form of suspension of Representative Office License shall be imposed on *BUJKA* as follows:
  - a. it has received written reprimands at least 2 (twice) within a period of 3 (three) years;
  - b. any member of the board of directors, the board of commissioners or the head of representative office of *BUJKA* is proven to be holding the position of director or commissioner in another *BUJK*;
  - c. it is proven that it has failed to perform the manpower social security obligations in accordance with the recommendation of the agency related to manpower social security;
  - d. it is proven that it has submitted incorrect annual activity reports; and/or
  - e. it is included in a black list prepared by service users and published by the agency in charge of goods or services procurement policies.

- (5) The period of suspension of Representative Office License as intended in paragraph (4) and the requirements for lifting such suspension sanction shall be determined by the Minister or the official appointed by the Minister.
- (6) Administrative sanction in the form of revocation of Representative Office License shall be imposed on *BUJKA* as follows:
- a. its Representative Office License has been previously suspended and it has repeated the same violation;
  - b. it is proven that it has submitted false supporting documents when submitting a new application, extension, change in data and/or at the time of submitting annual activity reports;
  - c. it is proven that it has undertaken works which are not in accordance with the field of business set out in the Representative Office License; and/or
  - d. it failed to submit an application for Representative Office License extension within 60 (sixty) calendar days following the expiration thereof.
- (7) The *BUJKA* which is imposed with administrative sanction in the form of revocation of Representative Office License may only apply for a new Representative Office License within 3 (three) years after it is declared that its Representative Office License has been revoked.

## CHAPTER VII

### TRANSITIONAL PROVISIONS

#### Article 18

- (1) The National Level Board shall issue Accreditation Certificates (*Sertifikat Penyetaraan*) by no later than 6 (six) months as from the coming into effect hereof.



- (2) Representative Office Licenses issued prior to the coming into effect of this Ministerial Regulation shall remain valid up to the expiration of the validity period thereof.

CHAPTER VIII  
CLOSING PROVISIONS

Article 19

Upon the coming into effect of this Ministerial Regulation, Regulation of the Minister of Public Works Number 05/PRT/M/2011 concerning Guidelines on the Requirements for the Granting of Foreign Construction Service Business Entity Representative Office License shall be revoked and declared null and void.

Article 20

This Ministerial Regulation shall come into effect on the date of its enactment.  
For public cognizance, this Ministerial Regulation shall be enacted by the placement thereof in the Official Gazette of the Republic of Indonesia.

Stipulated in Jakarta  
on September 22, 2014

MINISTER OF PUBLIC WORKS,

sgd

DJOKO KIRMANTO

Enacted in Jakarta

on October 8, 2014

MINISTER OF LAW AND HUMAN RIGHTS,

AMIR SYAMSUDIN

OFFICIAL GAZETTE OF THE REPUBLIC OF INDONESIA YEAR 2014

NUMBER 1505

[SYMBOL]	
MINISTRY OF PUBLIC WORKS OF THE REPUBLIC OF INDONESIA	
Certificate Number	: .....
Identity Number	: .....
Name of Foreign Construction Services Business Entity :	
Address	
1.	In the Country of Origin : .....
	.....
	Phone. : ..... Email: .....
	Fax. : .....
2.	In Indonesia : .....
	.....
	Phone. : ..... Email: .....
	Fax. : .....
Name of the Head of Representative Office :	
This Foreign Construction Service Business Entity Representative Office License shall be applicable for conducting construction services business activities of .....*) throughout the territory of the Republic of Indonesia insofar as it fulfills the applicable obligations.	
Valid up to and including : .....	
	Issued in :
	On :
<b>on behalf of the Minister of Public Works</b> Head of Working Unit	
..... Civil Service Reg. No. (NIP.) .....	

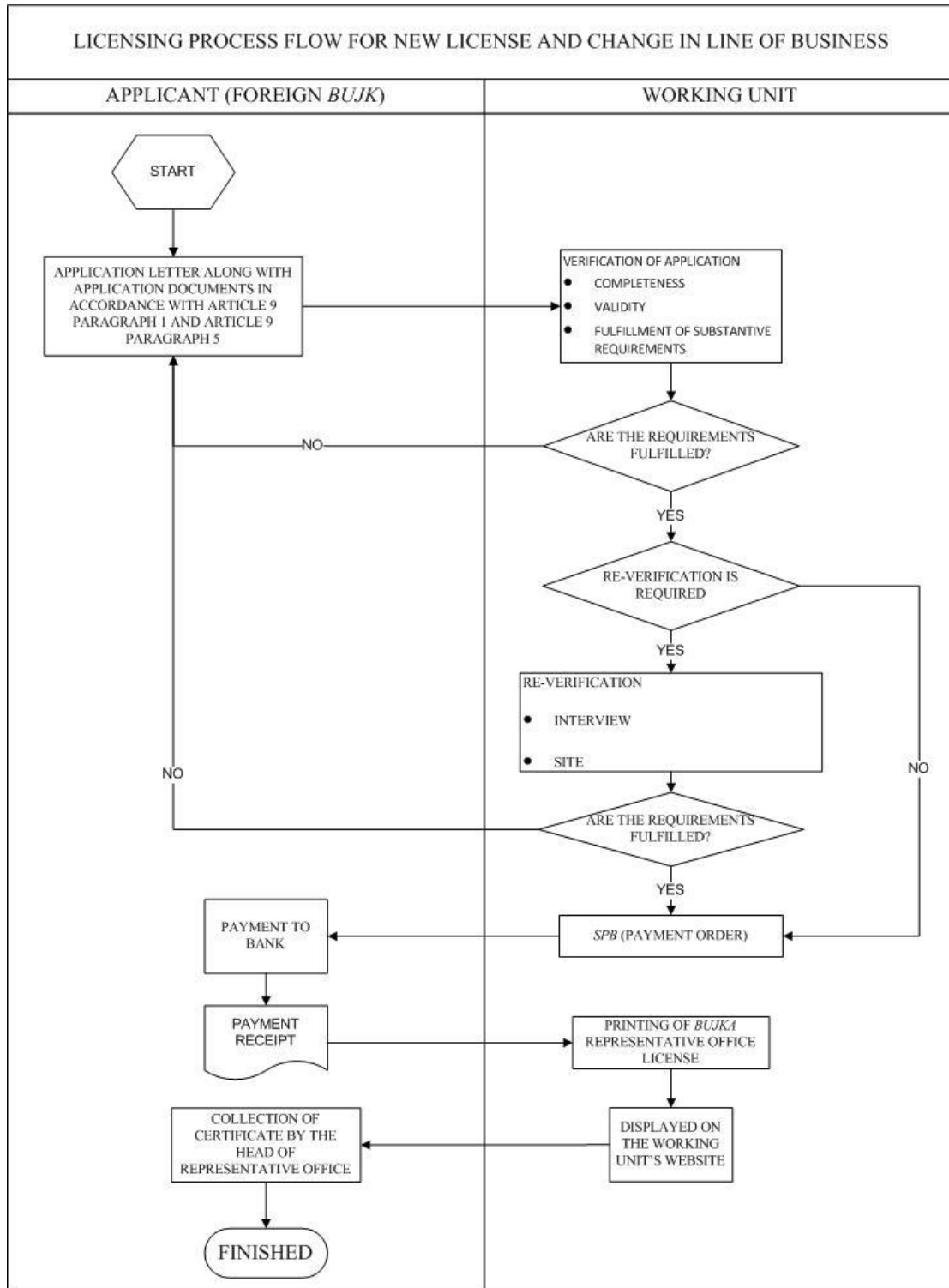
Stipulated in Jakarta  
on September 22, 2014

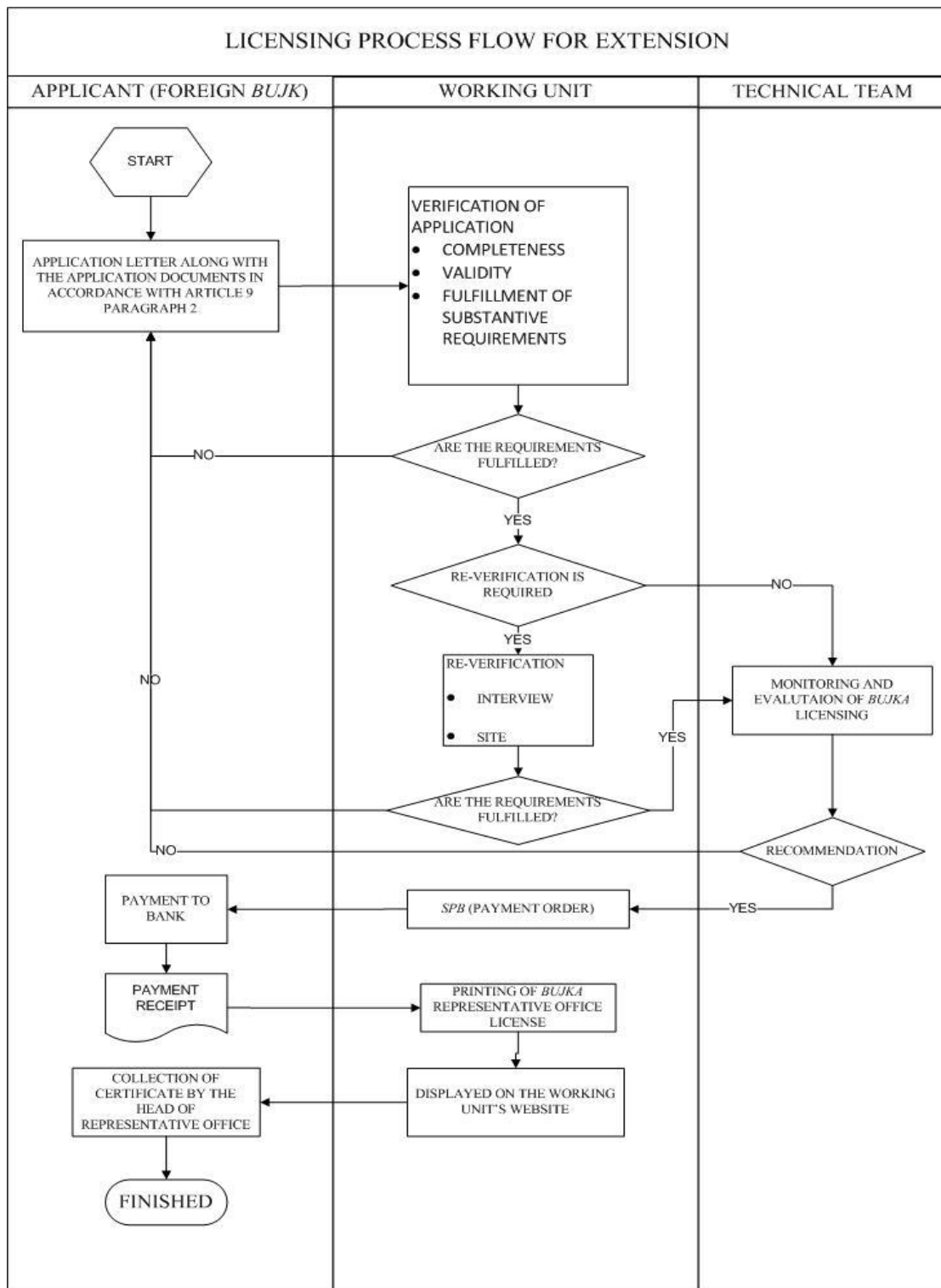
**MINISTER OF PUBLIC WORKS,**

**Sgd**

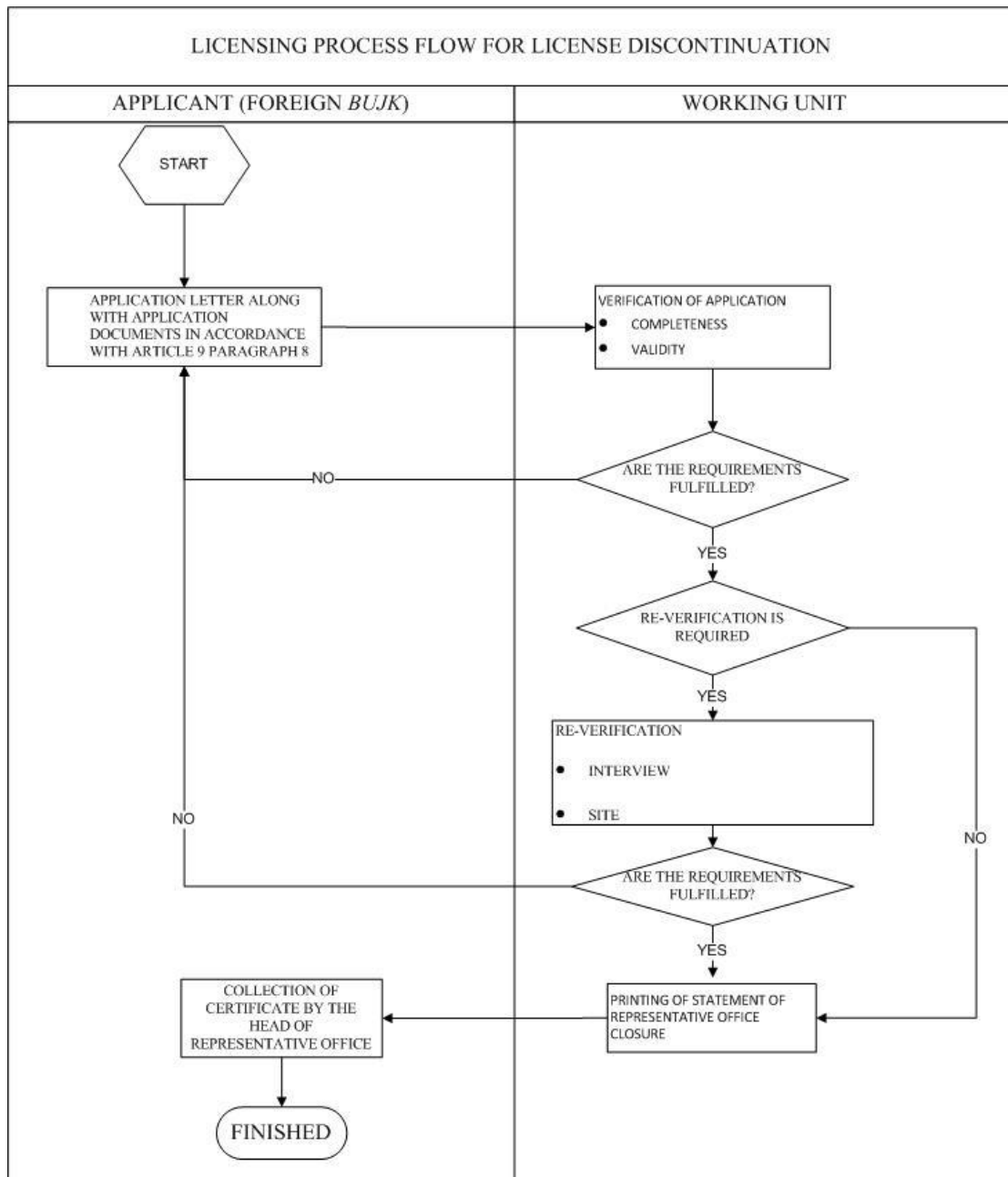
**DJOKO KIRMANTO**

**Attachment II to**  
**Regulation of the Minister of Public**  
**Works Number : 10/PRT/M/2014**  
**Date : September 22, 2014**









Stipulated in Jakarta  
on September 22, 2014

**MINISTER OF PUBLIC WORKS,**

sgd

**DJOKO KIRMANTO**

**Attachment III to**  
Regulation of the Minister of Public Works Number : 10/PRT/M/2014  
Date : September 22, 2014

**SECTION A: FORMAT OF APPLICATION LETTER**

Number : .....date, month, year  
Attachment :

To  
**The Minister of Public Works**  
**cq. Head of the Working Unit**  
at

.....

**Regarding : Application for Representative Office License of Foreign Construction Services Business Entity.**

Dear Sir or Madam,

We hereby submit an application for obtaining Representative Office License of *BUJKA*: **issuance of new license/extension/change of address data/change of business entity name data/change of name of the head of representative office/additional line of business/discontinuation(\*)** for the type of **construction(\*) planning/supervisory/implementation services.**

We hereby attach the required supporting documents as follows (adjusted to the type of application):

1. Copy of the Deed of Establishment of the *BUJKA* Holding Company in the country of origin legalized by a public notary or an authorized institution in the country of origin;
2. Data of the *BUJKA* in accordance with the *BUJKA* data form;
3. Recommendation Letter from the embassy of the country of origin in Indonesia stating that the *BUJKA* concerned constitutes a legally registered and reputable business entity;
4. Copy of the valid Construction Service Business Permit of the *BUJKA* Holding Company;
5. Copy of the valid evidence of competence value of the *BUJKA* holding company;
6. List of the holding company's experience for the last 10 (ten) years legalized by the embassy of the country of origin in Indonesia;
7. Accreditation Certificate (*Sertifikat Penyetaraan*) legalized by the National Level Board;
8. Letter of appointment of the Head of *BUJKA* Representative Office by the *BUJKA* Holding Company;
9. The most recent Financial Statements of the *BUJKA* holding company;
10. Copy of the Passport or Identity Card of the Head of Representative Office;
11. Curriculum Vitae of the Head of *BUJKA* Representative Office;
12. Certificate of Domicile of the *BUJKA* representative office in Indonesia issued by the local Sub-district office;
13. Statement on the correctness and authenticity of documents signed by the Head of Representative Office;
14. Statement signed by the Head of the Representative Office stating that the members of the board of directors and the board of commissioners of the *BUJKA* holding company are not incumbent members of the board of directors and the board of commissioners in other *BUJKAs* and/or *BUJKs* in accordance with the format of statement.
15. Etc.....

**Chief Executive Officer**  
**Name of the *BUJKA***

.....**(PRINT NAME)**.....



Section B: Format of General Data of *BUJKA*

GENERAL DATA OF *BUJKA* HOLDING COMPANY

(\*) Delete accordingly

I. IDENTITY OF THE <i>BUJKA</i>						
1.	Name of the <i>BUJKA</i>	:				
2.	Address and Telephone/Facsimile of the <i>BUJKA</i>	:				
3.	E-mail Address of the <i>BUJKA</i>	:				
4.	Official website of the <i>BUJKA</i>	:				
II. PROFILE OF THE <i>BUJKA</i>						
1.	Vision and Mission of the Company	:				
2.	Year of Incorporation	:				
3.	Brief Description of the History of Incorporation of the <i>BUJKA</i>					
4. Capital Ownership						
		Percentage of capital ownership	of capital	Value of Capital invested		
Name of Agency / Individual 1		.....%		.....USD		
Name of Agency / Individual 2		.....%		.....USD		
Total		100%		.....USD		
6.	Certificates possessed (for example: ISO, OHSAS, etc.) (please attach)	:				
7.	Awards received (please attach)	:				
8.	List of Countries of the <i>BUJKA</i> 's Branch Offices	:1..... 2.....				
III. HUMAN RESOURCES OF THE <i>BUJKA</i>						
1.	Names of President Director of the <i>BUJKA</i> Holding Company	:				
2.	Names of the <i>BUJKA</i> Holding Company's Commissioners	:1..... 2.....				
3.	Names of the Directors and their Respective Titles	: 1.....(title: ... Director) 2.....(title: ...Director)				
IV. INFORMATION ON <i>BUJKA</i> REPRESENTATIVE OFFICE (for the purpose of extension)						
1.	<i>BUJKA</i> Representative Office License Certificate Number	:				
2.	<i>BUJKA</i> Identity Number	:				
3.	Name of the Head of Representative Office	:				
4.	Address of Representative Office	:				
5.	Scope of Work	: Planning/Supervision/Implementation (*) a. .... b. .... c. Etc.				
6. Personnel Affairs of the Representative Office						
		Foreign Citizens		Indonesian Citizens		
Total Number of Administrative Personnel						
Total Number of Technical Personnel						
V. EXPERIENCE OF THE <i>BUJKA</i>						
LIST OF WORKS DURING THE LAST 10 YEARS WITH A VALUE ABOVE RP83.33 BILLION FOR CONTRACTORS AND RP2.5BILLION FOR CONSULTANTS						
	Name of Work	Contract Value	Work Location	Name of Service User	Work Commencement Date (pursuant to the contract)	Work Completion Date (realization)
1.						
2.						
3.						
4.						
5.						
* Please attach the certificate of project final hand over legalized by the service user for each of the aforementioned work.						

**Section C: Format of Statement on the Correctness and Authenticity of Documents**

**Statement on the Correctness and Authenticity of Documents**

The undersigned:

**Name** :

**Address** :

**Title** : **President Director of .....(Name of the *BUJKA*)**

States that all supporting documents which we attached to the Application for the issuance of new license/extension/change of address data/change of business entity name data/change of name of the head of representative office/additional line of business/discontinuation (\*) of Representative Office License of Foreign Construction Service Business Entity for the type of business of construction planning service/construction supervisory service/construction implementation service (\*) **are correct**.

In the event that in the future any of the supporting documents which we submitted is found to be **incorrect**, we are prepared to be subject to administrative sanction in the form of **REVOCATION OF REPRESENTATIVE OFFICE LICENSE**.

**Chief Executive Officer**  
**Name of the *BUJKA***

**(print name)**

**Section D: Format of Statement of Not Holding Concurrent Positions**

**Statement**

The undersigned :

**Name** :  
**Address** :  
**Title** : **President Director of** .....(Name of the *BUJKA*)

States that all members of the board of directors of .....(specify the name of the *BUJKA*), members of the board of commissioners of .....(specify the name of the *BUJKA*) as well as the Head of Representative Office of .....(specify the name of the *BUJKA*) **are not holding concurrent positions** in other *BUJKAs* or *BUJKs* in Indonesia.

In the event that in the future any member of the board of directors of .....(specify the name of the *BUJKA*), any member of the board of commissioners of .....(specify the name of the *BUJKA*) as well as the Head of Representative Office of .....(specify the name of the *BUJKA*) is found to be **holding concurrent positions** in other *BUJKAs* or *BUJKs* in Indonesia, we are prepared to be subject to administrative sanction in the form of **REVOCATION OF REPRESENTATIVE OFFICE LICENSE**.

**Chief Executive Officer**  
**Name of the *BUJKA***

.....(print name).....

Stipulated in Jakarta  
on September 22, 2014

**MINISTER OF PUBLIC WORKS,**

**sgd**

**DJOKO KIRMANTO**

**Attachment IV to**

Regulation of the Minister of Public Works Number :  
10/PRT/M/2014

Date : September 22, 2014

**Section A: Format of Annual Activity Report**

**Format of the Contents of Annual Activity Report**

**GENERAL DATA**

<b>1.</b>	<b>Name of BUJKA</b>	:	
<b>2.</b>	<b>Number of BUJKA Representative Office License Certificate</b>	:	

Number : ..... ,date, month, year

Attachment :

To

**The Minister of Public Works**

**Cg. Head of Construction Development Agency**

at

.....

**Regarding: Submission of Foreign Construction Service Business Entity Annual Activity Report**

Dear Sir or Madam,

In accordance with the mandate of Regulation of the Minister of Public Works Number .... Year .... Concerning Guidelines on the Requirements for the Granting of Foreign Representative Office License. We hereby submit the annual activity report of ..... (name of *BUKA*) as attached.

All data which we submitted in the attached annual activity report is correct and in accordance with the facts in the field, in the event that any data is proven to be incorrect in the future, we are prepared to be subject to sanctions in accordance with applicable laws and regulations

**Head of Representative Office of**

**Name of BUJKA**

.....**(full name)**.....

*(along with the official stamp of the BUJK Holding Company)*

*(each page on the annual activity report as well as the attachment must be initialed by the Head of Representative Office)*

Copies forwarded to:

Chairperson of the National Construction Services Development Board (*LPJKN*)

2.	<b>Number of BUJKA Representative Office License Certificate</b>	:	
3.	<b>Address of Holding Company Office</b>	:	
4.	<b>Address of Representative Office</b>	:	
5.	<b>Name of the Head of Representative Office</b>	:	
<b>6 Personnel Affairs</b>			
		<b>Foreign Citizens</b>	<b>Indonesian Citizens</b>
	<b>Total Number of Administrative Personnel</b>		
	<b>Total Number of Technical Personnel</b>		

**DATA ON PROJECT 1**

<b>I. GENERAL DATA OF CONSTRUCTION WORK/CONSTRUCTION CONSULTING PROJECT (select one)</b>		
1.1	<b>Name of Project</b>	:
1.2	<b>Location</b>	:
1.3	<b>Service User</b>	:
1.4	<b>Contract Value (in rupiah)</b>	:
1.5	<b>Contract Type</b>	:
1.6	<b>Project Commencement Date</b>	:
	Planned Date According to the Contract	:
	Date of Realization	:
1.7	<b>Date of Project Completion</b>	:
	Plan According to the Contract	:
	Realization	:
<b>II. EMPLOYMENT DATA</b>		
II.1	<b>Name of Project Manager</b> <i>(attach the CV of the Project Manager)</i> <i>(if non-Indonesian Citizen, attach the Foreign Citizen employment permit)</i>	:
II.2	<b>Work Position In the Project held by Foreign Citizens (WNA)</b> <i>(attach the organizational structure of the project)</i>	: 1..... 2..... 3.....
II.3	<b>Total Number of Foreign Citizen (WNA) Project Workers</b>	.....persons
II.4	<b>Total Number of Indonesian Citizen (WNI) Project Workers</b>	.....persons
<b>II.5 WNI Expert Personnel As Counterpart Personnel for WNAs</b>		
	<b>Name of WNI Expert Personnel As the 1<sup>st</sup> Counterpart Personnel for WNA</b> <i>(attach the CV of WNI Expert Personnel)</i>	:
	<b>Work Position of WNI Expert Personnel</b>	:
	<b>Name of WNA accompanied by WNI Expert Personnel</b> <i>(attach the CV)</i>	:
	<b>Name of WNI Expert Personnel As the 2<sup>nd</sup> Counterpart Personnel for WNA</b> <i>(attach the CV of WNI Expert Personnel)</i>	:
	<b>Work Position of WNI Expert Personnel</b>	:
	<b>Name of WNA accompanied by</b>	:

	<b>WNI Expert Personnel</b> (attach the cv)	
<b>III. JOINT OPERATION DATA</b>		
<b>III.1</b>	<b>Joint Operation Contract Date</b> (attach the copy of joint operation contract)	:
<b>III.2</b>	<b>Data of Joint Operation Business Entity</b>	:
<b>III.3</b>	<b>Name of Business Entity</b>	:
<b>III.4</b>	<b>Taxpayer Identification Number (NPWP) of the Business Entity</b>	:
<b>III.5</b>	<b>Registration Number of the Business Entity (SBU)</b>	:
<b>III.6</b>	<b>Construction Service Business License Number</b>	:
<b>III.7</b>	<b>Sub-classification and sub-qualification of the Business Entity</b>	
		<b>Sub-qualification</b>
	<b>Sub-classification</b> .....	
	<b>Sub-classification</b> .....	
	<b>Sub-classification</b> .....	
<b>III.8</b>	<b>Scope of Work of the Joint Operation in Accordance with the Joint Operation Contract</b>	
	Works undertaken by the <i>BUJKA</i>	: 1. .... 2.....
	Works undertaken by the local partner <i>BUJK</i>	: 1. .... 2.....
<b>III.9</b>	<b>Capital Contribution in Accordance with the Joint Operation Contract</b>	
	Capital Contribution of the <i>BUJKA</i>	Rp .....
	Capital Contribution by the local partner <i>BUJK</i>	Rp.....
<b>III.10</b>	<b>Ownership of Equipment in the Project</b>	
	Equipment of <i>BUJKA</i>	1..... 2.....
	Equipment of Local Partner <i>BUJK</i>	1..... 2.....
<b>III.11</b>	<b>Materials</b>	
	Imported Materials used	1..... 2.....
	Local Materials used	1..... 2.....
<b>III.12</b>	<b>Works</b>	
	Works undertaken outside Indonesia	1..... 2.....
	Works undertaken in Indonesia	1..... 2.....
<b>IV. DATA OF SERVICE SUB-PROVIDERS</b>		
	<b>SERVICE SUB-PROVIDER 1</b>	
	<b>Name of Business Entity</b>	:
	<b>Taxpayer Identification Number (NPWP) of the Business Entity</b>	:
	<b>Registration Number of the Business Entity (SBU)</b>	:
	<b>Construction Service Business License Number</b>	:
	<b>Scope of Work</b>	:
	<b>Value of the Sub-contract</b>	:
	<b>Sub-classification and Sub-qualification of Business Entity</b>	
		<b>Sub-qualification</b>
	<b>Sub-classification</b> .....	
	<b>Sub-classification</b> .....	
	<b>Sub-classification</b> .....	
	<b>SERVICE SUB-PROVIDER 2 (and so on)</b>	
	<b>Name of Business Entity</b>	:
	<b>Taxpayer Identification Number (NPWP) of the Business Entity</b>	:
	<b>Registration Number of the</b>	:

	<b>Business Entity (SBU)</b>	
	<b>Construction Service Business License Number</b>	:
	<b>Scope of Work</b>	:

<b>Sub-classification and Sub-qualification of Business Entity</b>	
	<b>Sub-qualification</b>
<b>Sub-classification .....</b>	
<b>Sub-classification .....</b>	
<b>Sub-classification .....</b>	

**LIST OF ATTACHMENTS TO THE ANNUAL ACTIVITY REPORT**

1. Copy of joint operation contract. (\*)
2. CV of the Project Manager (\*)
3. CV of All WNA Manpower (\*)
4. CV of All WNI Manpower assigned as counterpart personnel for WNA (\*)
5. Organizational Structure of the Project (\*)
6. Financial Statements of the BUJK Holding Company and the Representative Office audited by a public accountant
7. Copy of SBU and IUJK of the joint operation partner BUJK legalized by the issuing agency (\*)
8. Copy of SBU and IUJK of the service sub-provider BUJK legalized by the issuing agency (\*)
9. Report on the Most Recent Progress of the Project Signed By the Service User (\*)
10. Copy of Payment Made To Service Sub-providers (\*)
11. Copy of SKA/SKT of the Manpower of the Project (\*)
12. List of Materials and Material Distributors as well as the Equipment and Equipment Distributors (\*)

(\*) attached for each project



**Section B: Format of Receipt of Annual Activity Report Submission**

**Receipt of Annual Activity Report Submission**

	<b>Date of receipt of the Report</b>	<b>Date on which the Report is declared as complete</b>
<b>First Year Activity Report</b>	<ul style="list-style-type: none"><li>• date, month and year</li><li>• name and initial of the licensing officer</li><li>• stamp</li></ul>	<ul style="list-style-type: none"><li>• date, month and year</li><li>• name and initial of the licensing officer</li><li>• stamp</li></ul>
<b>Second Year Activity Report</b>	<ul style="list-style-type: none"><li>• date, month and year</li><li>• name and initial of the licensing officer</li><li>• stamp</li></ul>	<ul style="list-style-type: none"><li>• date, month and year</li><li>• name and initial of the licensing officer</li><li>• stamp</li></ul>
<b>Third Year Activity Report</b>	<ul style="list-style-type: none"><li>• date, month and year</li><li>• name and initial of the licensing officer</li><li>• stamp</li></ul>	<ul style="list-style-type: none"><li>• date, month and year</li><li>• name and initial of the licensing officer</li><li>• stamp</li></ul>

Stipulated in Jakarta  
on September 22, 2014

**MINISTER OF PUBLIC WORKS,**

sgd

**DJOKO KIRMANTO**

**Attachment V**

Regulation of the Minister of Public Works Number: 10/PRT/M/2014

Date : September 22, 2014

**Application for Approval to Become Joint Operation Partner of a *BUJKA***

Number : .....date, month, year  
Attachment :

To

**The Minister of Public Works**  
**cq. Head of Working Unit**  
at

.....

**Regarding: Application for the Approval to Become Joint Operation Partner of a Foreign Construction Service Business Entity.**

Dear Sir or Madam,

We hereby submit the application in order that the following *BUJK*:

1. Name of *BUJK*
2. Address of the *BUJK* and Telephone Number of the *BUJK*
3. Name of the President Director

to be approved to become joint operation partner of ..... (name of *BUJKA*) in the project of ..... (specify the name and location of the project) with a planned project duration of ..... (specify the planned project duration) commencing on ..... up to ..... (insert the planned project commencement date and project completion date).

We hereby attached the required supporting documents as follows:

1. Copy of *BUJK*'s Deed of Establishment legalized by a public notary or authorized institution;
2. The most recent documents which can indicate the composition of capital ownership or shareholding legalized by a public notary or authorized institution;
3. Results of the most recent General Meeting of Shareholders stating the names of directors and commissioners and legalized by the authorized official;
4. Documents indicating the Level of Domestic Content (*TKDN*) in previously undertaken projects, legalized by the authorized institution/official.
5. Other required documents.

**Chief Executive Officer**  
**Name of *BUJK***

**.....(PRINT NAME).....**

Stipulated in Jakarta  
on September 22, 2014

**MINISTER OF PUBLIC WORKS,**

sgd

**DJOKO KIRMANTO**

**Attachment VI to**  
 Regulation of the Minister of Public Works  
 Number: 10/PRT/M/2014  
 Date : September 22, 2014

**Section A: Format of the Plan for Transfer of Knowledge to Indonesian Citizen Counterpart Personnel**

<b>Name of Foreign Citizen (WNA)</b>	:
<b>Work Position of the Foreign Citizen (WNA)</b>	:
<b>Job Description of the Work Position held by the Foreign Citizen (WNA)</b>	: 1..... 2..... 3.....
<b>Core Competency of the Foreign Citizen (WNA)</b>	: 1..... 2.....
<b>Name of the Indonesian Citizen Counterpart Personnel</b>	:
<b>Core Competency of the Indonesian Citizen Counterpart Personnel</b>	: 1..... 2.....
<b>Planned Time for the Transfer of Knowledge</b>	.....months
<b>List of Targeted Competencies in the Plan for Transfer of Knowledge</b>	: 1..... 2.....
<b>Measurement of the Achievement of the Transfer of Knowledge to the Indonesian Citizen Counterpart Personnel (in accordance with the management's commitment)</b>	: 1..... 2.....

*\* The Plan for Transfer of Knowledge to Indonesian Citizen Counterpart Personnel shall be prepared for each Foreign Citizen Manpower holding position at the project level.*

**Section B: Format of Statement on the Transfer of Knowledge**

**Statement on the Transfer of Knowledge**

The undersigned:

**Name** (*Indonesian Citizen Counterpart Personnel*) :

**Telephone number and email** :

**Address** (*Indonesian Citizen Counterpart Personnel*) :

**Work Position** (*Indonesian Citizen Counterpart Personnel*) :

Hereby states that ..... (*specify the BUJKA's name*) has implemented the transfer of knowledge to me as the counterpart personnel for..... (*specify the name of the Foreign Citizen being accompanied*) for the work position of ..... (*specify the work position of the Foreign Citizen being accompanied*).

The results of the transfer of knowledge which I obtained are in the form of knowledge or competencies, namely, among other things, as follows:

1. I am able to perform/I know about.....
2. I am able to perform/I know about.....

**Name of Indonesian  
Citizen Counterpart Personnel**

.....

Stipulated in Jakarta  
on September 22, 2014

**MINISTER OF PUBLIC WORKS,**

sgd

**DJOKO KIRMANTO**